

RECORD OF PROCEEDINGS
Minutes of Spencerville Local School District Board of Education
Regular Meeting September 16, 2021

I. Call to Order

II. Silent Meditation

III. Pledge of Allegiance

IV. Roll Call by Treasurer

The Spencerville Board of Education met for a regular meeting on Thursday, September 16, 2021 in the boardroom. President Meyer called the meeting to order at 7:00 p.m. The following board members were present: Spencer Clum, Clarke Prichard, Ron Meyer, Penny Kill, Lori Ringwald was absent. Also present: Superintendent Cindy Endsley; Treasurer: Brenda Core; Principals: Scott Gephart, John Edinger, Susan Wagner; SEA Rep: Sydney Koenig; Staff: Ryan McMichael, Kim Ekis; Public: Liz Klaus, Lanette Shultz, Ron Bowsher, Alisha McMichael.

V. Minutes of Previous Meeting The minutes of the August 17, 2021 regular meeting are presented for your review. If found to be in order, your approval is needed.

Kill moved and Clum seconded the motion approving the minutes of the August 17, 2021 regular meeting as presented.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Absent</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

VI. Recognize visitors and insert additional items into the agenda.

Recognize visitors; permit anyone from the public to address the board; insert additional items into the agenda.

Ron Bowsher, Lanette Shultz and Alisha McMichael addressed the board

VII. Treasurer=s Report

Clum moved and Kill seconded the motion approving payment of bills in the amount of \$848,165.57 and approving the previous month end reconciliation as prepared by the Treasurer.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Absent</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

VIII. Apollo Update - Penny Kill

9th Grade going to Apollo next week

IX. Administrator Reports

Scott Gephart

- Thank you to the staff, students, and community for a great start to the school year
- Enrollment Numbers (As of 9/9/21 @ 3:15pm)
 - Total Enrollment
 - 9th grade = 47 males + 31 females = 78
 - 10th grade = 60 males + 35 females = 95
 - 11th grade = 42 males + 39 females = 81
 - 12th grade = 28 males + 44 females = 72
 - 177 males + 149 females = 326 (2 pending w/d; 1 senior & junior female)
 - Apollo
 - 10th grade = 1 male + 1 female = 2
 - 11th grade = 22 males + 12 females = 34
 - 12th grade = 15 males + 11 females = 26
 - 38 males + 24 females = 62
 - College Credit Plus (other than what we offer in building)
 - 10th grade = 0 males + 1 female = 1
 - 11th grade = 1 male + 7 females = 8
 - 12th grade = 1 males + 11 females = 12
 - 2 males + 19 females = 21
 - Combination of full time CCP or CCP & in building
 - Digital Academy
 - 9th grade = 1 male + 1 female = 2
 - 10th grade = 4 males + 0 female = 4
 - 11th grade = 2 males + 4 females = 6
 - 12th grade = 5 males + 5 females = 10
 - 12 males + 10 females = 22
- Terrence Talley – great presentation to students

RECORD OF PROCEEDINGS
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Regular Meeting September 16, 2021

John Edinger

Reopening has gone very well – we have great teachers!
Shout Outs to our Secretaries, Deb Kill and her crew, Zach Stemen and his crew, and Kelli Williams for the job they do.

Terrence Talley spoke to 9-12, 5-8, and K-4. "I see You" was the theme

Tutoring programs are in place and rolling!

7th/8th Quiz Bowl starts Sept. 27th at UNOH – 4:30 p.m.

Digital Academy Numbers:

23 Full Time Students (12th - 10, 11th - 6, 10th - 4, 9th - 2, 7th - 1)

12 Credit Recovery Students (Taking course(s) during study hall)

· Note: Last year there were 61 Full Time Students, 20 Credit Recovery

Susan Wagner

Numbers:

Kindergarten: 56

T-1: 13

1st: 46

2nd: 82

3rd: 61

4th: 72

MD unit: 6

Total: 336

Field trips are scheduled for Fall and Spring. Thanks to the PTO for the successful Laps for Learning fundraiser last spring. It was a huge success and has allowed for the return of all field trips.

Staff is completing benchmark assessments necessary for determining students who need Reading Improvement and Monitoring plans as mandated by ODE.

X. Superintendent=s Report

1. Enrollment Data
2. First few weeks update
3. September 10th game/event
4. Board Policies
5. Buildings and Grounds

RECORD OF PROCEEDINGS
Minutes of Spencerville Local School District Board of Education
Regular Meeting September 16, 2021

XI. Action Items

1. Employ Personnel (9-21-1)

Kill moved and Prichard seconded the motion to employ the following per calendar and salary schedule in effect unless otherwise noted for the 2021-2022 school year.

Jennifer Parent extra time as needed for staff meetings, etc. per principal approval at per diem rate
Lori Romie as Saturday School Monitor at \$23.00 per hour as needed
Harmony Brenneman as Saturday School Monitor at \$23.00 per hour as needed
Rachel Bohyer as Saturday School Monitor at \$23.00 per hour as needed
Lezlie Thompson as Early Intervention Trainings for up to 8 hours at \$23.00 per hour
Jennifer Stephenson as Early Intervention Trainings for up to 8 hours at \$23.00 per hour
Amy Schwartz as Early Intervention Trainings for up to 8 hours at \$23.00 per hour
Daniele Hurst as Early Intervention Trainings for up to 8 hours at \$23.00 per hour
Tina McCormick as Early Intervention Trainings for up to 8 hours at \$23.00 per hour
Ann Kuhn as Early Intervention Trainings for up to 8 hours at \$23.00 per hour
Terri Suever as Early Intervention Trainings for up to 8 hours at \$23.00 per hour
Carole Hollar as Early Intervention Trainings for up to 8 hours at \$23.00 per hour
Rachel Abel as Early Intervention Trainings for up to 8 hours at \$23.00 per hour
Alyssa Cook as Early Intervention Trainings for up to 8 hours at \$23.00 per hour
Shelly Brown as Early Intervention Trainings for up to 8 hours at \$23.00 per hour
Luke Gerardot as Early Intervention Trainings for up to 8 hours at \$23.00 per hour
Brianna Osterhage as Early Intervention Trainings for up to 8 hours at \$23.00 per hour
Priscilla Willrath as Early Intervention Trainings for up to 8 hours at \$23.00 per hour
Trent Smith as Early Intervention Trainings for up to 8 hours at \$23.00 per hour
Diane Binkley as Early Intervention Trainings for up to 8 hours at \$23.00 per hour
Tiffany Seibert as Early Intervention Trainings for up to 8 hours at \$23.00 per hour

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Absent</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

2. Employ Personnel (9-21-2)

Clum moved and Kill seconded the motion to employ the following per calendar and salary schedule in effect unless otherwise noted for the 2021-2022 school year.

Melissa Prichard as Saturday School Monitor at \$23.00 per hour as needed

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Abstain</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Absent</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

3. Employ Substitutes (9-21-3)

Kill moved and Clum seconded the motion to employ the following substitutes, per demand, per salary schedule in effect, for the 2021-2022 school year (BCII on file).

Teacher – Dee Dickrede, LuAnn Youngpeter, Renee Painter, Mary Smith, Gina Clement, Sam Rahrig, John Byrne, Richard Sherrick, Dennis Fuge, Megan Sanderson, Don Wiechart, Karri Purdy, Randy Boratko

Monitor – Theresa Lee, Tracy Clark, Mary Lou Macklin, Sara Cockerell

Nurse – Amelia Wood, Trent Osting

Van Driver – Sean Chapman

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Absent</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

RECORD OF PROCEEDINGS
 Minutes of Spencerville Local School District Board of Education
 Regular Meeting September 16, 2021

4. Employ Extra-Curricular Personnel (9-21-4)

Kill moved and Clum seconded the motion to employ the following extra-curricular personnel for the 2021-2022 school year, one-year contract, per salary schedule in effect, BCII on file.

- Basketball – Boys JV Coach – Derek Goecke
- Basketball – Boys Varsity Assistant Coach – Matt Goecke
- Basketball – Boys Freshman Coach – Kyle Koenig
- Basketball – Boys 8th Grade Coach – Cole Roberts
- Basketball – Boys 7th Grade Coach – Devon Cook
- Basketball – Girls Varsity Assistant Coaches – Wes Croft (50%), Dave Huffman (50%)
- Basketball – Girls JV Coach – Keith Lenhart
- Basketball – Girls 8th Grade Coach – Jayden Smith
- Basketball – Girls 7th Grade Coach – Karri Purdy
- Baseball – Head Coach – Norman Koenig
- Baseball – Varsity Assistant Coach – Mike Graham
- Softball – Head Coach – Lori Schwartz
- Softball – Varsity Assistant Coach – Bev Wisher
- Softball – Middle School Coach – Shayla Rice-Miles

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Absent</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

5. Authorize Publication of Annual Report (9-21-5)

Kill moved and Clum seconded the motion to authorize the Superintendent to publish the annual report.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Absent</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

6. American Red Cross Agreement (9-21-6)

Clum moved and Prichard seconded the motion to authorize the Superintendent to sign the annual American Red Cross Statement of Agreement concerning the use of district facilities for mass care shelter in the event of a disaster.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Absent</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

7. Donations (9-21-7)

Kill moved and Prichard seconded the motion to accept the following donations:

Date	Item Description	Received Amount
8/4/2021	Klein/21-22TrustPay	\$ 401.00
8/10/2021	DIST.018/COCA COLA \$\$/MAY.'21	\$ 68.92
8/19/2021	US Bank Credit Card Rewards	\$ 1,025.00
8/23/2021	SR.CLASS '22/DONATION	\$ 2,487.60
8/31/2021	SPEN.ED.FDN/PAYROLL DEDUCTS/AUG.21	\$ 70.00
	Total	\$ 4,052.52

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Absent</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

RECORD OF PROCEEDINGS
 Minutes of Spencerville Local School District Board of Education
 Regular Meeting September 16, 2021

8. Create and Accept Funds (9-21-8)

Clum moved and Prichard seconded the motion to approve the creation and acceptance of funds per approval by ODE thru FY22 CCIP.

<u>Fund</u>	<u>Title</u>	<u>\$ Amount</u>
572-9122	Expanding Opportunities Grant	\$4787.90
507-9122	Arp ESSER	+778.18 (total 1,096,381.84)
516-9122	ARP IDEA	46,380.92
	Total	\$67,276.97

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Absent</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

9. Appropriation Modifications (9-21-9)

Clum moved and Kill seconded the motion to approve appropriation modifications as presented by the Treasurer for the period of July 23, 2021 through September 16, 2021 increasing appropriations by \$74,284.41 for total appropriations of \$14,016,220.23 (see board material).

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Absent</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

10. Graduating Class Donation (9-21-10)

Kill moved and Prichard seconded the motion to approve the donation from the graduated class of 2021 fund (200-9021) balance of \$1,297.59 to the Spencerville Education Foundation (029 fund). This will close the class of 2021 fund.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Absent</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

RECORD OF PROCEEDINGS
 Minutes of Spencerville Local School District Board of Education
 Regular Meeting September 16, 2021

11. Resolution Declaring Transportation to be Impractical (9-21-11)

Clum moved and Kill seconded the motion to approve the following:

This resolution to declare transportation impractical for certain identified students is presented pursuant to the requirements of Ohio Revised Code 3327 and the procedures set forth by the Ohio Department of Education. The resolution follows careful evaluation of all other available options prior to consideration of impracticality.

The Superintendent of Spencerville Local School District recommends that the Board of Education adopt the following resolution:

WHEREAS, the student(s) identified below have been determined to be residents of this school district, and eligible for transportation services; and

WHEREAS after a careful evaluation of all available options, it has been determined that it is impractical to provide transportation for these students(s) to their selected school(s); and

WHEREAS the following factors as identified in Revised Code 3327.02 have been considered:

1. The time and distance required to provide the transportation
2. The number of pupils to be transported
3. The cost of providing transportation in terms of equipment, maintenance, personnel, and administration
4. Whether similar or equivalent service is provided to other pupils eligible for transportation
5. Whether and to what extent the additional service unavoidably disrupts current transportation schedules
6. Whether other reimbursable types of transportation are available; and

WHEREAS the option of offering payment-in-lieu of transportation is provided in Ohio Revised Code:

THEREFORE BE IT RESOLVED that the Spencerville Local School District Board of Education hereby approves the declaration that it is impractical to transport the students identified here in and offers the parent(s)/guardians(s) of students named on the attachment, payment-in-lieu of transportation.

<u>Student</u>	<u>School</u>	<u>Parent/Guardian</u>
Emily Burnett	Delphos St. Johns	Daniel/Nikki Burnett
Sarah Burnett	Delphos St. Johns	Daniel/Nikki Burnett
Gavin Fittro	Delphos St. Johns	Heidi Fittro
Drake Fittro	Delphos St. Johns	Heidi Fittro
Scarlett Fittro	Delphos St. Johns	Heidi Fittro
Christian Young	Delphos St. Johns	Joshua/Samantha Young
Joshua Young	Delphos St. Johns	Joshua/Samantha Young
Gaige Young	Delphos St. Johns	Joshua/Samantha Young
Logan Peters	Elida Mennonite School	Crystal Peters
Meg Peters	Elida Mennonite School	Crystal Peters
Corbin Peters	Elida Mennonite School	Crystal Peters
Layne Peters	Elida Mennonite School	Crystal Peters

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Absent</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

12. Volunteers (9-21-12)

Prichard moved and Clum seconded the motion to approve the following volunteers, (BCI/FBI on file).

General – Pam Smith, Theresa Lee, Jim Kuhn

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Absent</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

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Regular Meeting September 16, 2021

13. Resolution Appointing Member to JVSD/CTC (9-21-13)

Kill moved and Prichard seconded the motion to approve the following resolution:

BOARD RESOLUTION APPOINTING MEMBER TO JVSD/CTC

WHEREAS, the Apollo Career Center Board of Education is comprised of members appointed by each participating school district board of education in accordance with the joint vocational school district/career-technical education plan submitted to the State Board of Education;

WHEREAS, the **Spencerville Local Schools** Board of Education is a participating school district board of education entitled to appoint a member to the Apollo Career Center Board of Education;

WHEREAS, R.C. 3311.19 requires members of the joint vocational school district board of education to have experience as chief financial officers, chief executive officers, human resources managers, or as other business, industry, or career counseling professionals and be qualified to discuss the labor needs of the region with respect to the regional economy; and

WHEREAS, R.C. 3311.19 requires members of the joint vocational school district board of education to represent the perspectives of employers in the region served by the joint vocational school district and be qualified to consider the state's workforce needs with an understanding of the skills, training, and education needed for current and future employment opportunities in the state; and

WHEREAS, the Board has determined **Spencer Clum** meets the qualifications described in R.C. 3311.19; and

WHEREAS, the Board determines **Spencer Clum** has experience as a chief financial officer, chief executive officer, human resources manager, or as another business, industry, or career counseling professional; is qualified to discuss the labor needs of the region with respect to the regional economy; represents the perspectives of employers in the region served by the joint vocational school district and is qualified to consider the state's workforce needs with an understanding of the skills, training, and education needed for current and future employment opportunities in the state; and

WHEREAS, R.C. 3311.19 requires members of the joint vocational school board to be selected based on the diversity of the employers from the geographical region of the state in which the territory of the joint vocational school district is located represented by the members and requires not less than three-fifths of the members of the board to reside in or be employed within the territory of the joint vocational school district board;

WHEREAS, the Superintendent has consulted with the superintendent of the Apollo Career Center to ensure that the appointment of **Spencer Clum** will satisfy the diversity and three-fifths requirements in R.C. 3311/19;

NOW, THEREFORE, BE IT RESOLVED that the **Spencerville Local Schools** Board of Education appoints **Spencer Clum** to the Apollo Career Center Board of Education for a three-year term of office commencing on January 1, **2022**.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Abstain</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Absent</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

RECORD OF PROCEEDINGS
Minutes of Spencerville Local School District Board of Education
Regular Meeting September 16, 2021

14. Board Policy Manual Additions and Updates (9-21-14)

Clum moved and Kill seconded the motion to approve the following additions and updates to the Spencerville Local School District Board Policy Manual:

File: AFC-2	Evaluation of Professional Staff (Administrators Both Professional and Support)
File: ACAA	Sexual Harassment
File: ACAA-R	Sexual Harassment Grievance Process
File: DJF-R	Purchasing Procedures
File: IKF	Graduation Requirements
File: EEA	Student Transportation Services
File: EEAD	Non-Routine Use of School Buses
File: GBK	No Tobacco Use on District Property by Staff Members (version 2)
File: GBQ	Criminal Records Check
File: GCD	Professional Staff Hiring
File: GDBE	Support Staff Vacations and Holidays
File: GDC/GDCA/GDD	Support Staff Recruiting/Posting of Vacancies/Hiring
File: IGAE	Health Education
File: IGAG	Drugs, Alcohol and Tobacco Education
File: IGAH/IGAI	Family Life Education/Sex Education
File: IGBE	Remedial Instruction (Intervention Services)
File: IGBEA	Reading Skills Assessments and Intervention (Third Grade Reading Guarantee)
File: IGCH-R	College Credit Plus
File: IICC	School Volunteers
File: IL-R	Testing Programs
File: JEC	School Admission
File: JHCB	Immunizations
File: JHCC	Communicable Diseases
File: JP	Positive Behavioral Interventions and Supports (Restraint and Seclusion)
File: KGC	No Tobacco Use on District Property (version 2)

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Absent</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

15. Adjournment (9-21-15)

Clum moved and Kill seconded the motion to adjourn this regular meeting of the Spencerville Board of Education at 7:58 p.m.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Absent</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

Ron Meyer, Board President

Brenda Core, Treasurer